

| Risk assessment for transmission/spread of Coronavirus (COVID-19) at Eynsham Pre-School | | |
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| Establishment: Eynsham Pre-School | Assessment by: Jackie Taylor Approved by Eynsham Pre-School Committee | Date: 22 nd May 2020 Updated 24/08/2020, 20/01/21, 01/05, 21, 01/07/21, 28/08/21 |
| Review Date: | Red – high risk Yellow – medium risk Green - little or no risk | |

| Focus | Area of consideration | Recommendation | Risks and level of risks |
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| Children and families | Drop off and collection | <ul style="list-style-type: none"> ● Parents to drop and pick up the children at the bottom of the ramp at main Pre-School entrance. Lunch boxes to go onto trolley by the garden. Parent to drop off/collect at the bottom of the ramp. ● Buggies, scooters, bicycles etc must not be left at the setting ● Only children who are symptom free or have completed the required isolation period attend the setting. ● On arrival at the Pre-school, it is reasonable to ask if parents, children or any member of the household have any of the symptoms of COVID-19 (high temperature or a persistent cough). If the answer is yes, they should not be allowed to leave their child at the setting. The child cannot return until a negative test result or current isolation guidelines followed and return has been agreed with pre-School. ● No toys, teddys or blankets (or similar) to be brought in | <ul style="list-style-type: none"> ● Families will not be truthful about household health ● Children will want toys from home raising risk of contamination ● Staff will not challenge families about health ● Hands will not be washed thoroughly ● Children will touch face, hands, mouth ● Families not telling us children have had medication such as Calpol for reducing temperatures ● Enough staff in to ensure children can hand wash on arrival and settle in quickly |

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| | | <p>from home.</p> <ul style="list-style-type: none"> ● Children to enter the setting and staff take them to wash hands thoroughly on arrival at the setting. ● Encourage children to avoid touching their face, eyes, nose and mouth. ● Any child who is unwell should stay at home. Parents must discuss with the manager if they are able to attend or not. ● Children taking time to settle after prolonged break and change in routine. ● If a parent stays to settle their child, they will be asked to wear a face mask. | |
| | Physical distancing/ grouping | <ul style="list-style-type: none"> ● Children will be sat at a reasonable distance from each other during snack and meal times. ● Children will be accompanied by a staff member when they enter the bathroom to limit numbers of children in this small space ● Outdoor spaces should be used as much as possible. | <ul style="list-style-type: none"> ● Many children may need to use the bathroom at the same time |
| | Play and Learning | <ul style="list-style-type: none"> ● Staff will implement social distancing where possible. ● Resources, toys and soft furnishings will be cleaned regularly or rotated. ● Malleable/sensory resources such as play dough, water, rice, pasta etc will be used and then discarded. ● Ensure children wash hands regularly, throughout the day, as well as before eating, after coughing or sneezing. | <ul style="list-style-type: none"> ● Extra time is needed for cleaning and resource rotation |
| | Children's Well-being and education | <ul style="list-style-type: none"> ● Children should be supported in developmentally appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue. ● Tissue bins will be emptied regularly. ● Children should be supported to understand the changes and challenges they may be encountering as a result of COVID-19 | <ul style="list-style-type: none"> ● Staff awareness of childrens' needs and abilities ● Staff awareness of children needing more reassurance ● Follow current guidance on changes to EYFS, relevant to Covid 19 response. |

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| | | and staff need to ensure they are aware of children’s attachments and their need for emotional support at this time. | |
| | Toileting and cleaning up of accidents. | <ul style="list-style-type: none"> ● Children should be supported to do as much for themselves as possible. ● Limit number of children using sinks, queue in main room to allow for more space if necessary ● Staff to frequently clean toilets and sink ● Children should not attend if unwell. | <ul style="list-style-type: none"> ● Children used to free flow with toilets, they may not wait for others/may help each other with taps and soap ● Children must be accompanied when using the toilet to ensure prompt cleaning and limit contact between children in bathroom |
| | If a child starts displaying symptoms. | <ul style="list-style-type: none"> ● If a child begins displaying a continuous cough or a high temperature, they should be sent home to isolate as per the guidelines. ● A child awaiting collection should be moved, if possible and appropriate, to a room where they can be isolated behind a closed door. If it is not possible to isolate them move them to an area which is at least 2 metres away from other people. A window should be opened for ventilation. If they need to go to the bathroom while waiting to be collected, the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. ● If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. <p>If clinical advice is needed, the setting staff, parent or guardian should go online to nhs.uk/ask-for-a-coronavirus-test (or call 119 if they don’t have internet access)</p> | <ul style="list-style-type: none"> ● Parents must agree to prompt (max. 30 mins) collection before child starts back at preschool. If a parent cannot agree to prompt pick up, then the child cannot return to preschool ● Parents to confirm emergency contact details before child returns, to ensure we have correct telephone numbers. |
| Staffing | Attendance | <ul style="list-style-type: none"> ● Staff should only attend the Pre-school if they are symptom free. ● Practitioners should receive clear communication regarding the role they play in safe operating procedure and all measures | <ul style="list-style-type: none"> ● Staff to be vigilant on health and stay away if unwell. ● Testing is available to all key workers and their households. |

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| | | being taken to ensure the safety of the children and themselves. | <ul style="list-style-type: none"> ● Current government guidance to be followed. ● Practitioners to receive a copy of policy and risk assessment documents. |
| Food Preparation, snack and lunches | Lunch & Snack Times | <ul style="list-style-type: none"> ● Children to be well spaced out for snack and lunch times. If practical snack and/or lunch may be eaten outside ● Staff and Children MUST wash hands before prep or eating, ● Staff to wear aprons and gloves when preparing snack ● Staff and children MUST wash hands after eating. ● Adults to handle eaten food as little as possible. ● Children and adults to be responsible for their own food rubbish. | <ul style="list-style-type: none"> ● Regular hand washing before prep and eating. ● Regular hand washing after eating. ● Children and staff to put their own rubbish in the bin. ● If children are very messy, staff need to use appropriate PPE to clean. ● Children at various stages of being self-sufficient. |
| Staff | Training | <ul style="list-style-type: none"> ● All staff members must receive appropriate instruction and training on infection control and the standard operation procedure and risk assessments within which they will be operate. | <ul style="list-style-type: none"> ● Staff to receive instruction form the manager |
| Parents, committee and visitors | Communication | <ul style="list-style-type: none"> ● Parents should receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of their children and themselves. ● Committee to clearly and promptly keep all staff informed of changes and details of hours of work, wages, policies etc. | <ul style="list-style-type: none"> ● Policy to be sent out to each family before return and made available on the Pre-School website |
| | Visits | <ul style="list-style-type: none"> ● Where essential visits are required these should be made in advance and numbers limited. Visitors will be asked to wear a face covering inside. ● All committee involvement, should where possible, be conducted via virtual conferencing such as zoom. | <ul style="list-style-type: none"> ● Unannounced visitors not to be admitted ● Visitors by appointment only ● Committee and staff to engage with virtual conferencing. |
| PPE | Both staff and children | <ul style="list-style-type: none"> ● Government guidance states that face mask are not recommended in educational settings, other than when dealing with a child who has symptoms of COVID-19. However where there is a risk of close contact with other adults (such as drop off/collection/meetings) staff may choose to wear face mask/shield if they feel it is necessary. ● The majority of staff in education settings will not require PPE beyond what they would normally need for their work, even if | <ul style="list-style-type: none"> ● Disposable gloves, apron and fluid resistant mask as well as eye protection to be available to staff to use appropriately. ● Staff to be aware that PPE supplies are available and must be used appropriately i.e. one pair of gloves at a time. Face masks and eye shields only when a child becomes unwell or staff have close contact with |

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| | | <p>they are not always able to maintain a distance of 2 metres from others. PPE is only needed in a very small number of cases including:</p> <ul style="list-style-type: none"> ● Children, young people and students whose care routinely already involves the use of PPE due to their intimate care needs should continue to receive their care in the same way ● If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home. A fluid-resistant surgical face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. If contact with the child or young person is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn | <p>another adult.</p> <ul style="list-style-type: none"> ● PPE may not be available to purchase or be in short supply. Should this happen and all reasonable attempts to get more fails then preschool should close. ● All PPE, personal and preschool, should be used according to current guidelines. The touching of masks/shields should be treated in the same way as touching a face. Hands will require washing for at least 20 seconds. |
| Cleaning | Undertake regular cleaning | <ul style="list-style-type: none"> ● Clean AND disinfect frequently touched surfaces throughout the day. ● This includes tables, chairs, resources (indoors and outdoors), equipment, doorknobs, light switches, counter tops, handles, toilets, taps, and sinks. ● Wear one pair of disposable gloves for cleaning and dispose of immediately after cleaning. ● Using a disposable cloth, first clean hard surfaces with warm soapy water, then disinfect these surfaces with the cleaning products you normally use. ● Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning. ● Some resources may be cleaned with disposable antibacterial wipes, some are suitable for washing with soapy water then disinfectant, others are able to be soaked in a solution of Milton | <ul style="list-style-type: none"> ● Cleaning not completed thoroughly or sufficiently due to lack of time ● Resources not in use should be stored away from the children. |

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| | | sterilising fluid. | |
| Cleaning | Cleaning of electronics | <ul style="list-style-type: none"> ● Regularly clean electronics, such as tablets and telephones throughout the day. | <ul style="list-style-type: none"> ● Cleaning not completed thoroughly or sufficiently due to lack of time |
| Waste Disposal | Disposal of potentially contaminated waste | <ul style="list-style-type: none"> ● Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged and put in a suitable and secure place, marked for storage until: <ol style="list-style-type: none"> 1) the individual tests negative; waste can then be put in with the normal waste 2) the individual tests positive or results not known; then store it for at least 72 hours and put in with the normal waste or follow guidelines from the relevant Local Health Authority | <ul style="list-style-type: none"> ● storage issues with this |
| REVIEWED BY: Jackie Taylor 24/08/20, 24/01/21, 01/05/21, 01/07/21, 28/08/21 | | COMMENTS: Some resources may now be rotated (not used for 72 hrs) eg a limited number of soft toys which will be necessary for comforting new children. Guidelines update regarding isolation periods. Malleable resources may be used once then discarded as not having access to these may be detrimental to children's development. If a child is not 100% the parent must phone and discuss with the manager/deputy to see if their child may attend. | |
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